

1 ERSKINE & TULLEY
A PROFESSIONAL CORPORATION
2 MICHAEL J. CARROLL (St. Bar #50246)
220 Montgomery Street, Suite 303
3 San Francisco, CA 94104
Telephone: (415) 392-5431

4 Attorneys for Plaintiff
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9 UNITED STATES DISTRICT COURT
10 NORTHERN DISTRICT OF CALIFORNIA
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14 BOARD OF TRUSTEES OF THE SHEET)
METAL WORKERS, et al.)

15 Plaintiff,)
16)

17 vs.)

18 MTB, INC., et al.)

19 Defendant.)
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NO. C 07 3204 PJH (MEJ)

PROOF OF SERVICE

21 I, SHARON EASTMAN, declare:

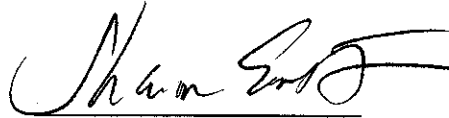
22 That I was at the time of service of the document herein
23 referred to over the age of eighteen years and not a party to the
24 within action. On February 5, 2008 I served a copy of the court's
25 "CLERK'S NOTICE OF REFERENCE DATED 2/1/08 DOCUMENT 21" on the
26 defendant by placing a true copy thereof enclosed in a sealed envelope
27 with postage thereon fully prepaid, in the United States post office
28 mail box at San Francisco, California addressed as follows:

PROOF OF SERVICE

1 MTB Inc.
Attn: Gabriela Keane
2 620 Petaluma Blvd. N., Suite C-2
Petaluma, CA 94952
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4 I declare under penalty of perjury that the foregoing is
true and correct.
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6 Executed on February 5, 2008 at San Francisco, California.

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8 Sharon Eastman
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IN THE UNITED STATES DISTRICT COURT
FOR THE NORTHERN DISTRICT OF CALIFORNIA

BOARD OF TRUSTEES OF THE SHEET
METAL WORKERS, et al.,

No. C 07-3204 PJH (MEJ)

Plaintiff(s),

NOTICE OF REFERENCE

vs.

MTB, INC., et al.,

Defendant(s).

TO ALL PARTIES AND COUNSEL OF RECORD:

The above-captioned case was referred to Magistrate Judge Maria-Elena James to prepare a report and recommendation on Plaintiff's Motion for Default Judgment. Accordingly, the Court shall conduct a hearing on March 13, 2008 at 10:00 a.m. in Courtroom B, 15th Floor, 450 Golden Gate Avenue, San Francisco, California. Pursuant to Civil Local Rule 7, Defendants shall file any opposition to Plaintiff's motion by February 21, 2008, and Plaintiff shall file any reply by February 28. If Defendants do not file an opposition, Plaintiff shall file detailed proposed findings of fact and conclusions of law, which shall address the factors in *Eitel v. McCool*, 782 F.2d 1470, 1471-72 (9th Cir. 1986), by February 28.

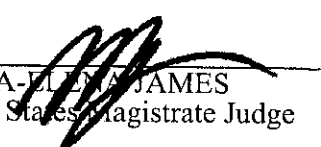
When filing papers that require the Court to take any action (e.g. motions, meet and confer letters, administrative requests), the parties shall, in addition to filing papers electronically, lodge

1 with chambers a printed copy of the papers by noon of the next court day following the day the
2 papers are filed electronically. These printed copies shall be marked "Chambers Copy" and shall be
3 submitted to the Clerk's Office, in an envelope clearly marked with "Magistrate Judge James," the
4 case number and "E-Filing Chambers Copy." Parties shall not file a paper copy of any document
5 with the Clerk's Office that has already been filed electronically.

6 Plaintiff shall serve this order upon all other parties in this action. Please contact the
7 Courtroom Deputy Clerk, Brenda Tolbert, at (415) 522-4708 with any questions.

8 **IT IS SO ORDERED.**

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10 Dated: February 1, 2008

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12 MARIA-ELENA JAMES
13 United States Magistrate Judge
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